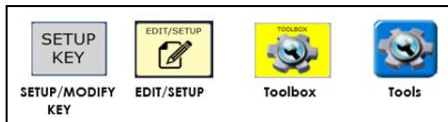


ACCENT: General Programming



 Click [HERE](#) to download NuVoice PASS

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Regional AAC Consultants:

If you wish to speak to your Regional AAC Consultant, please call +44 (0)1733 370 470 (Option 3)

If you are using a mouse to edit, go to the page where you wish to add/edit your word/phrase, **right click** on the button to edit, and select **EDIT**. Then continue programming from where the mouse symbols is displayed 

Adding a NEW Word

1. Go to the page where you wish to add your word.
2. Select **TOOLS > EDIT/SETUP KEY**.
3. Select the button where you want to add the new word.
-  4. Select **CHANGE PICTURE > SPELL ICON TO FIND**.
5. Type the name of the picture you want and select **OK**.

6. Choose a picture.
 - a. If you want the spoken message to be different:
 - i. Select **ADD MESSAGE OR INSERT TOOL**.
 - ii. Select **CLEAR**.
 - iii. Type new message (*remember a space at the end*).
 - iv. Select **OK**.
7. Once finished, select **OK** to complete.

Adding a Word with a Photo

1. Go to the page where you wish to add your word.
2. Select **TOOLS > EDIT/SETUP KEY**.
3. Select the button where you want to add the new word.
-  4. Select **CHANGE PICTURE > TAKE A PICTURE**.
5. Choose the front or rear camera by selecting **CHOOSE CAMERA**.
6. Select **TAKE PICTURE > SAVE AS ICON > RENAME PICTURE**.
7. Select **CLEAR DISPLAY** and type the name for your picture, then select **OK**
 - a. If you want the spoken message to be different:
 - i. Select **ADD MESSAGE OR INSERT TOOL**.
 - ii. Select **CLEAR**.
 - iii. Type new message (*remember a space at the end*).
 - iv. Select **OK**.
8. Once finished select **OK** to complete.

Deleting a Word or a Phrase Using a Mouse

1. Go to the page where you wish to delete your word.
2. Right click on the button to delete.
3. Select **CUT**.

Deleting a Word or a Phrase

1. Go to the page where you wish to delete your word/phrase.
2. Select **TOOLS > EDIT/SETUP KEY**.
3. Select the button you want to delete.
-  4. Select **CLEAR BUTTON CONTENTS**.
5. Select **OK** to finish.

Editing a Word or a Phrase

1. Go to the page where you wish to edit your word/phrase.
2. Select **TOOLS > EDIT/SETUP KEY**.
3. Select the button you want to change.
-  4. Select **ADD MESSAGE OR INSERT TOOL**.
5. Select **CLEAR**

6. Type new message (*remember a space at the end*).
7. Select **OK**.
8. Once finished select **OK** to complete.

Creating and Linking a NEW Page

1. Go to the page where you wish to add a new page link.
2. Select **TOOLS > EDIT/SETUP KEY**.
3. Select the button you want to open your new page from.
-  4. Select **ADD MESSAGE OR INSERT TOOL > PAGE LINK**
5. Decide if you want your page to automatically close after a button is pushed ('close') or remain open ('open').
6. Choose the page you wish to link to.
7. Select **CREATE NEW PAGE**.
8. Type the name of the page and select **OK**.
9. Select **CREATE PAGE FROM TEMPLATE > OK**.
10. Select **CHANGE PICTURE > SPELL ICON TO FIND**.
11. Type the name of the picture you want, then select **OK**.
12. Choose a picture.
13. Select **CHANGE LABEL**.
14. Type the name for the button label, then select **OK**.
15. When finished, select **OK** to finish adding your page link.

To customise your page please follow the instructions from **Adding a New Word** or **Adding a New Word with a Photo**.

Linking an Existing Page

1. Go to the page where you wish to add a new page link.
2. Select **TOOLS > EDIT/SETUP KEY**
3. Select the button you want to open your new page from.
-  4. Select **ADD MESSAGE OR INSERT TOOL > PAGE LINK**
5. Decide if you want your page to automatically close after a button is pushed ('close') or remain open ('open').
6. Choose the page you wish to link to.
7. Select **CHANGE PICTURE > SPELL ICON TO FIND**.
8. Type the name of the picture you want, then select **OK**.
9. Choose a picture.
10. Select **CHANGE LABEL**.
11. Type the name for the button label, then select **OK**.
12. When finished, select **OK** to finish adding your page link.

To customise your page please follow the instructions from **Adding a New Word** or **Adding a New Word with a Photo**.

Swapping Page Keys

1. Go to the page where you wish to swap page keys.
2. Select **TOOLS > EDIT/SETUP KEY**.
3. Select the button you want to swap.
-  4. Select **SWAP BUTTON LOCATION**.
5. Select the button you wish to swap to.
6. Select text area to exit.

Taking a Photo to Use as an Icon

1. Go to the page where you wish to add your word/phrase.
2. Select **TOOLS > EDIT/SETUP KEY**.
3. Select the button where you want to add your new word.
-  4. Select **CHANGE PICTURE > TAKE PICTURE**.
5. When you are ready to take a picture, select **TAKE PICTURE** again.
6. Select **SAVE AS ICON > RENAME PICTURE**.
7. Select **CLEAR** and rename your picture.
8. Select **OK** 3 times to exit.

Importing Photos from a Memory (USB) Stick

Have all your pictures on a memory stick ready to import. Have them named appropriately so they can be easily found using search.

1. Insert your memory stick into the device.
2. Select **TOOLS > TOOLBOX > IMPORT/SAVE...**
3. Select **IMPORT PICTURES**.
4. Choose the location of your file(s) on the memory stick.
5. Select files to import using the tick boxes (or press **SELECT ALL** to import all photos), then select **OK**.
6. Select **IMPORT ALL ICONS WITHOUT ASKING ABOUT EACH ONE** (not visible if only one photo selected).
7. Wait, then select **OK** several times to exit.

Saving an Individual Vocabulary

1. Insert your memory stick into the device.
2. Select **TOOLS > TOOLBOX > IMPORT/SAVE...**
3. Select **SAVE A VOCABULARY**.
4. Select the user area to save (this will be one of the 6 listed, usually marked **CURRENT AREA**).
5. Choose the location of your save by using **CHOOSE ANOTHER FOLDER** and selecting your memory stick as your location, then select **OK**.
6. Type the name for your save (e.g. Client NameDDMMYY)
7. Select **OK** and the **WAIT (Transfer in Progress)** dialogue box appears.

8. Once complete, select **OK** several times to return to the home screen.

Importing an Individual Vocabulary

1. Insert your memory stick into the device.
2. Select **TOOLS > TOOLBOX > IMPORT/SAVE...**
3. Select **IMPORT A VOCABULARY**.
4. Select the area in which you want to load the new vocabulary into.
5. Choose the location of your file by using **CHOOSE ANOTHER FOLDER** and selecting your memory stick as the source.
6. Select the file to load and the **WAIT (Transfer in Progress)** dialogue box appears.
7. Once complete, select **OK** several times to return to the home screen.

Saving ALL Vocabularies

1. Insert your memory stick into the device.
2. Select **TOOLS > TOOLBOX > IMPORT/SAVE...**
3. Select **SAVE ALL VOCABULARIES**.
4. Choose the location of your save by using **CHOOSE ANOTHER FOLDER** and selecting your memory stick as your location, then select **OK**.
5. Type the name for your save (e.g. Client NameDDMMYY).
6. Select **OK** and the **WAIT (Transfer in Progress)** dialogue box appears.
7. Once complete, select **OK** several times to return to the home screen.

Importing ALL vocabularies

1. Insert the memory stick into the device.
2. Select **TOOLS > TOOLBOX > IMPORT/SAVE...**
3. Select **IMPORT ALL VOCABULARIES > YES**.
4. Choose the location of your file by using **CHOOSE ANOTHER FOLDER** and selecting your memory stick as the source.
5. Select the file to load and the **WAIT (Transfer in Progress)** dialogue box appears.
6. Once complete select **OK** several times to return to the home screen.

Updating the Device Software Via the Internet *

Always ensure you have a backup of the device vocabulary prior to performing an update! This is precautionary as doing an update should not delete, reset, or corrupt your data but this is advisable, in the event that an error does occur.

1. Plug the device in to charge.
2. Select **TOOLS > TOOLBOX > ADVANCED SETTINGS**.
3. Select **SOFTWARE UPDATES > INTERNET UPDATE**
4. Select **YES** to the Message about Software Updates Taking a long time.
5. Select **YES** to the message that an update is available; would you like to download it and that this could take a long time. The progress of the download will be displayed.
6. Select **YES** to the message asking to Install the download.
7. Select **YES** to the WINDOWS message stating that the NuVoice update Tool wants to make changes to your device.
8. NuVoice will restart, once the update is complete.

* If you have no access to the internet on your device, there is the option to update by using a USB stick containing the NuVoice Updater file. The Updater file may be downloaded from: <https://www.liberator.co.uk/support/product/software/device>. For this option, insert the USB stick containing the Updater file into the device and follow the above instructions but select **USB UPDATE** instead of **INTERNET UPDATE**.